

Assessment Regulations at the Faculty of Management and Economics, Gdańsk University of Technology

(Effective at the FME as of 1 October 2025)

§1. Objectives and General Principles

1. The purpose of these regulations is to support the development of students at the Faculty of Management and Economics of Gdańsk University of Technology in all areas of learning: knowledge, skills, and social competences.
2. Particular emphasis is placed on promoting consistent study habits, fostering independent and critical thinking, developing problem-solving skills, and effectively applying knowledge in diverse contexts.
3. The assessment process recognises student diversity; therefore, the use of varied assessment methods is encouraged as part of a fair and reliable approach to evaluating learning outcomes.
4. These regulations establish transparent and consistent rules for the assessment of learning outcomes across all programmes and levels of study offered at the Faculty, including:
 - a) the application of standard point thresholds,
 - a. b) a unified grading scale,
 - b. c) comparability of grade distributions as a tool for monitoring the quality of education, the level of achievement of learning outcomes, and for counteracting grade inflation.
5. The regulations are consistent with the rules in force at Gdańsk University of Technology and take into account the accreditation requirements of both national and international institutions, thereby supporting the implementation of the Faculty's strategy, vision, and values.
6. These regulations do not apply to interfaculty programmes or courses conducted by the Academic Sports Centre, the Centre for Foreign Languages, or the Centre for Mathematics.

§2. Assessment Principles

1. Following the above assumptions, the student is regarded as an active participant in the educational process and shares responsibility for the outcome of their assessment. Reflecting the teaching traditions of the Faculty of Management and Economics, the broad use of teamwork and project-based assignments is recommended, as these forms support the development of interpersonal competencies and practical skills.
2. In line with the University Study Regulations, attendance is mandatory. No more than 20% of absences, if justified, are permitted for each type of class. The rules for making up missed coursework are defined by the instructor at the beginning of the semester and must be published on the e-learning platform.
3. Attendance may not be used as a method of verifying learning outcomes; that is, students may not receive points for mere attendance.
4. Class participation may contribute up to a maximum of 10% of the final grade.
5. Single- or multiple-choice tests may account for no more than 40% of the final course grade.
6. The remaining components of assessment should rely on active methods for verifying learning outcomes, such as essays, problem-solving tasks, data analyses, case studies, open-ended exams, oral examinations, or project work.
7. The assessment criteria for exams and coursework must be clearly defined and made available to students via the e-learning platform. Questions and tasks must allow for a reliable evaluation of the learning outcomes in the areas of knowledge, skills, and social competences, as outlined in the course syllabus.
8. Information regarding the maximum number of points available for each assignment, as well as the possible use of negative marking, must be communicated to students before the given form of assessment begins and must be published on the e-learning platform.

9. For courses delivered in more than one format (e.g. lectures, tutorials, laboratories), the method of calculating the final grade must be clearly defined and communicated to students via the e-learning platform at the beginning of the semester.
10. The assessment of each course should include at least two distinct methods and criteria for evaluating the achievement of learning outcomes.

§3. Grading Scale

1. Final grades are assigned based on the following thresholds:
 - a) 2.0 – below 60% – the student has not mastered the course material to an extent that allows for achieving the intended learning outcomes, even at a minimal level.
 - b) 3.0 – <60–70%> – the student has met the minimum requirements to pass the course, achieving the learning outcomes at a basic level.
 - c) 3.5 – <70–79%> – the student has achieved most of the learning outcomes at a satisfactory level, demonstrating correct, though not entirely consistent, understanding and application of the material.
 - d) 4.0 – <79–86%> – the student has mastered the material at a good level, applying knowledge and skills correctly and appropriately.
 - e) 4.5 – <86–93%> – the student demonstrates a high level of achievement in learning outcomes, showing the ability to analyse and apply knowledge in various contexts independently.
 - f) 5.0 – <93–100%> – the student has fully achieved the intended learning outcomes, demonstrating a very good understanding of the material and the ability to apply it confidently in complex situations.

§4. Organisation of Examinations and Course Completion Assessments

1. Examinations and course completion assessments are conducted in person on the campus of Gdańsk University of Technology, per the Study Regulations.
2. For full-time programmes, exams and assessments are held from Monday to Friday.
3. For part-time programmes, exams and assessments are held on Fridays after 4:00 PM, as well as on Saturdays and Sundays.
4. In cases where students have been granted an Individual Study Plan, instructors are obliged to accommodate the specific needs of students with disabilities, according to applicable regulations and accessibility standards.
5. The appropriate Vice-Dean shall resolve matters not covered by these regulations.